

PréPro | Tour & Concert Production – Short Terms

Version 2.0 – October 2026

1. Applicability

These terms apply to all invoices, services and deliverables provided by PréPro | Tour & Concert Production.

By paying or using our services, the Client accepts these terms.

The full Terms & Conditions (Long Form) apply.

PréPro's scope covers pre-production as agreed per engagement. On-site production management, tour management and the execution of the show are only included if agreed in writing.

2. Payments

- Standard payment term: 14 days.
- 50% deposit required to confirm a booking.
- Remaining 50%: due within 14 days after the production date.
- Late payments accrue 1.5% interest per month (or part thereof) plus all reasonable collection and administrative costs.
- The Client may not suspend payments or apply set-off against any claim.

3. Cancellation

- Cancellation 30–14 days before the production: 50% fee.
- Cancellation 14–7 days: 75% fee.
- Cancellation <7 days: 100% fee.
- External supplier costs already committed will always be invoiced in full.

4. Liability

Liability is limited to the invoice value of the assignment.

PréPro is not liable for indirect damages or failures of third-party suppliers.

5. Day Rates & Travel Days

- Standard working day: 10–12 hours.
- Overtime: €75/h.
- After midnight: €100/h.
- International travel days: billed at 50% of the agreed day rate.
- Per diems apply for all crew on travel, rehearsal and show days.

6. Travel, Accommodation & Expenses

All travel, accommodation, per diems, meals, local transport, baggage fees, visas, carnets and production-related costs are billed at actual cost (mid-tier standard).

All crew transport must be arranged by the Client or will be invoiced at actual cost.

7. Client Responsibilities

Client must provide:

- Safe working conditions
- Accurate and timely information
- Access to all relevant spaces
- Proper electrical power and infrastructure
- Required permits and venue approvals

8. Intellectual Property

All documents, designs, workflows, stage plots and pre-production materials remain the exclusive property of PréPro.

Client receives a non-transferable usage license only after full payment.

Deliverables are provided as final documents, normally in PDF format. Editable source files remain the property of PréPro unless a buy-out is agreed.

9. Data Protection

PréPro processes personal data in line with the GDPR and its privacy statement at prepro.global/privacy. The Client ensures it may lawfully share personal data of crew and touring party members with PréPro.

10. Governing Law

Dutch law applies.

Disputes are handled by the Court of Amsterdam.